

# BEST PRACTICES FOR IMPORTING INTO MEXICO

Trade at the Mexico-US border can be complex, but these tips can help to minimize delays and make trade simple and efficient

## REQUIREMENTS TO IMPORT INTO MEXICO:

- A legal entity or shell entity in Mexico
- A Mexican Customs Broker
- Registration in the official Register of Importers (Padron de Importadores)
- The HS code for your commodity
- Importation Documents (which have been filed using a Mexican Customs Agent) These include: Invoice, Packing List, Bill of Lading, Verification of adherence to non-tariff restrictions & regulations, certificate of origin, Identification information (serial #'s, part #'s, brand info etc.), certificate of weight and volumes, verification of bond granted
- A Certificate of Origin



## Make importing into Mexico work for you

- Be familiar with the process. Importing into Mexico has a very different process than importing into the US or Canada. (A detailed Importing to Mexico Step-by-Step Guide is available on the Buckland website.)
- Communicate with your broker, make sure they have everything needed in advance.
- Make sure your paperwork is clear, concise and accurate
- Partner with trade partners who have Mexican lanes, and Mexican Broker
- Be aware that drayage is necessary to cross the border

## Tip and tricks to make it seamless

- Did you know you need to be registered with each port in advance of importing goods into Mexico? You can only bring goods into Mexico through a port you are registered with as an importer.
- Know your numbers – be ready to pay the duties and taxes in advance to help move the goods faster
- Make sure all of your documentation demonstrates that the goods are in compliance with Mexican product safety rules and regulations in advance
- Review the importation with your broker in advance so they can advise you of any additional information required prior to the goods shipping.
- If applicable, take advantage of the IMMEX program for tax incentives on temporary manufacturing imports

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